



Sustainable Nantucket  
PO Box 1244  
Nantucket, MA 02554

Our Office is Located at 14 Federal Street, 2<sup>ND</sup> Floor

Market Manager: Alexandria Penta  
Email: [Market@sustainablenantucket.org](mailto:Market@sustainablenantucket.org)  
Phone: 508-228-3399

**MISSION:** *Cultivating, Educating, and Promoting environmentally responsible choices... making a big difference on a small island.*

**ALL ITEMS ARE REQUIRED TO BE MADE OR GROWN ON NANTUCKET.**

## 2021 Vendor Application

Today's Date: \_\_\_\_\_

Type of Business: **Please check one. Definitions can be found in the Handbook on page 5.**

Artisan or Service Provider \_\_\_\_\_ Mixed \_\_\_\_\_ Grower \_\_\_\_\_ Value-Added Producer \_\_\_\_\_ Junior \_\_\_\_\_

Business Name:

\_\_\_\_\_

Contact Name(s):

\_\_\_\_\_

Location of Business:

\_\_\_\_\_

Mailing Address:

\_\_\_\_\_

Town: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email:

\_\_\_\_\_

**Please circle: year-round** or **seasonal resident** (min. of 6 consecutive months) of Nantucket

**Renters:** please include **2 forms of proof of residency with the application;**

**Homeowners:** include 1 form of proof along with your verifiable island address. Applicable documents include your current driver's license and either current utility bill or current lease agreement.

Landlord name & phone: \_\_\_\_\_

If seasonal, what dates are you on-island? \_\_\_\_\_

Off island address: \_\_\_\_\_

**Brief product(s) description:** Please list and describe all items that you plan to sell (attach separate sheet if needed) for review by the Market Manager and the Vendor Review Committee.

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**Photos Are Required:** Please email or include **2-3 photographs** showing examples of items to be sold. New items can be added later with additional photos & descriptions. Photos will be returned either by vendor office pick up, or if ***Self Addressed Stamped Envelope*** is enclosed in the application.

**Value-Added Food Producers:** Food vendors must sell at least one (1) food item that contains ingredients that are locally sourced. These ingredients may be as simple as incorporating island-grown herbs. Please email or include **2-3 photographs** showing examples of items to be sold. On the back of the application or on additional paper you are **required to list each Health Department approved item(s) you will sell at the Market**, for review by the Market Manager and the Vendor Review Committee.

**Fees – Please make all checks payable to Sustainable Nantucket or send a venmo to our account @SustainableNantucket**

There are **two fees** to participate in the Market: **Annual Application Fee** (due with application) and **Weekly Selling Fee**, due each week.

**Annual Application Fee (\$150, \$175 or \$85) must be paid in advance and enclosed with this Application.** This fee is non-transferable and non-refundable once you are confirmed to participate in the Market. **If you are not accepted into the Market, your Annual Fee will be returned.**

**Before May 4:** the annual fee is \$150. Space cannot be guaranteed.

**After May 4:** For applications submitted and accepted after May 4th the Annual Fee increases to \$175.00. Space cannot be guaranteed.

**After August 15:** Applications submitted after August 15th, the Annual Fee is \$85.00. Space cannot be guaranteed.

**The Weekly Fee** is determined by the **type of item** a vendor sells and the **size of their set-up**. Fee will be collected Saturday mornings by the Market Manager by 10:00am. The Market Manager will verify your weekly fee once your application is approved , and again if your display changes. Vendors must be prepared with either check (payable to *Sustainable Nantucket*), cash or venmo @SustainableNantucket to pay the fee at time of collection (by 10am). A complete receipt will be sent to the vendor at the end of the season. The weekly fee is *non-transferable and non-refundable* unless the Market is cancelled due to weather.

<b>10x10 Tents - Individual</b>	<b>6ft Table &amp; Smaller</b>
Grower: \$25	Grower: \$15
Value Added: \$40	Value Added: \$30
Artisans: \$70	Artisans: \$50
Mixed Artisan: \$55	Mixed Artisans: \$40
Mixed Value Added & Grower: \$30	Mixed Value Added & Grower: \$20
	Junior: \$10
<b>10x10 Tents- Shared (2 Max)</b>	<b>8ft Table</b>
Grower: \$15 each	Grower: \$20
Value Added: \$25 each	Value Added: \$35
Artisans: \$40 each	Artisans: \$55
Mixed Artisans: \$30 each	Mixed Artisans: \$45
Mixed Value Added & Grower: \$20 each	Mixed Value Added & Grower: \$30
	Junior: \$15

The Vendor Review Committee reviews all applications. The Market Manager will contact you to confirm your acceptance into the Market.

## Value-Added Vendors Only

*In order to further the mission of SN and the Farmers & Artisans Market -- which is to support a strong local food economy and encourage the entrepreneurial spirit of Nantucket- Sustainable Nantucket is establishing the **ultimate goal** that all value-added food products sold at our Market will contain as many ingredients as possible from Nantucket. In other words: IF value-added food products that are being sold at the Market contain ingredients which COULD be sourced here on the island --then those ingredients SHOULD be obtained from on-island growers and harvesters.*

**All value-added or mixed vendors must carry a minimum of at least one value-added food product verified by SN to contain ingredients sourced on the island.**

Please list which products you are prepared to commit to selling in 2021, that contain at least one ingredient grown or produced on Nantucket. For each product listed, please identify both the Nantucket grown ingredient(s) AND the island farm(s) you have approached regarding sourcing those ingredients in 2020.

<b>Product</b>	<b>Nantucket Grown Ingredient(s)</b>	<b>Local Source (grower, beekeeper, farm, etc.)</b>
<i><b>Example:</b> Honey Cranberry Bread</i>	<ol style="list-style-type: none"> <li>1. <i>organic cranberries</i></li> <li>2. <i>honey</i></li> <li>3. <i>eggs (duck eggs)</i></li> </ol>	<ol style="list-style-type: none"> <li>1. <i>Nantucket Conservation Foundation</i></li> <li>2. <i>Eat Fire Farm</i></li> <li>3. <i>Washashore Farm</i></li> </ol>

**Vendor Setup** – please choose one and describe your set up:

(For Tent, 10 x10 is the maximum size. Please also indicate if the tent is *Shared \*and with whom\** or *Single*. If you do not have a sharing partner but are open to sharing with other vendors, please indicate. Only full time growers may use a truck for their display and only if they have commercial license plates.

\_\_\_\_\_ Table Size (6' or 8')    \_\_\_\_\_ Truck (size)    \_\_\_\_\_ Tent    \_\_\_\_\_ Estimated Weekly Payment  
(to be verified by Market Manager)

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**Licenses/ Permits / Insurance** - Please **include in application** copies of any necessary documents such as **Health Department Certification, Product and General Liability Insurance, and Commercial Auto insurance**, if applicable.

**Selling Days** –Please indicate which days you prefer to sell: (minimum of 3 days required, except for Juniors).

**Please note that on July 4<sup>th</sup> only, the Market moves to East Chestnut Street and is open from 8:30AM to 2:00PM.**

**The 2021 Annual Town Meeting is taking place on Saturday June 5th. To encourage civic engagement within our market community, there will be no market on June 5, 2021.**

**I wish to sell at a total of \_\_\_\_\_ Saturdays this Market season:**

May 29 \_\_\_\_ June 12 \_\_\_\_ June 19 \_\_\_\_ June 26 \_\_\_\_

July 3 \_\_\_\_ July 10 \_\_\_\_ July 17 \_\_\_\_ July 24 \_\_\_\_ July 31 \_\_\_\_

Aug. 7 \_\_\_\_ Aug. 14 \_\_\_\_ Aug. 21 \_\_\_\_ Aug. 28 \_\_\_\_

Sept. 4 \_\_\_\_ Sept. 11 \_\_\_\_ Sept. 18 \_\_\_\_ Sept. 25 \_\_\_\_

Oct. 2 \_\_\_\_ Oct. 9 \_\_\_\_

## **Vendor Assistance at the Market:**

Please indicate your availability and the Market Manager will schedule you to assist for **Two Days** that works best according to the schedule. If you would like to assist **more than Two Days, please indicate**. Please see the 2021 Handbook for the full vendor assistance description located on page 11.

### **I am available to assist on two of these 19 Market days:**

(write an "S" for SET UP or a "B" for BREAKDOWN)

May 29 \_\_\_\_ June 12 \_\_\_\_ June 19 \_\_\_\_ June 26 \_\_\_\_

July 3 \_\_\_\_ July 10 \_\_\_\_ July 17 \_\_\_\_ July 24 \_\_\_\_ July 31 \_\_\_\_

Aug. 7 \_\_\_\_ Aug. 14 \_\_\_\_ Aug. 21 \_\_\_\_ Aug. 28 \_\_\_\_

Sept. 4 \_\_\_\_ Sept. 11 \_\_\_\_ Sept. 18 \_\_\_\_ Sept. 25 \_\_\_\_

Oct. 2 \_\_\_\_ Oct. 9 \_\_\_\_

**I wish to help the Market with set up or breakdown more than twice, for a total of \_\_\_\_\_ Saturdays this Market season.**

**PLEASE read the 2021 Market Handbook, inclusive of market rules, guidelines, and policies carefully before signing your vendor application and keep a copy for your records. Signing the application signifies your agreement to abide by these rules. Failure to comply with them may result in termination of your membership.**

**REQUIRED – Read & Sign - Indemnification:**

The undersigned applicant vendor shall indemnify, defend and hold harmless the Sustainable Nantucket Farmers & Artisans Market, Nantucket Sustainable Development Corporation (d/b/a Sustainable Nantucket) and its Board of Directors, employees, representatives, agents, and volunteers from and against any and all liability, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever arising out of or related to vendors’ activities in connection with the Sustainable Nantucket Farmers & Artisans Market.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**REQUIRED – Read & Sign - Termination / Release of Claims:**

Should a vendor at any time occupy the premises in a manner contrary to the rules of the Market, or otherwise conduct its activities in any manner that is hazardous or offensive to the public or other vendors, then, upon request of the Market Officials, vendor shall immediately cease such conduct and shall conform to the Rules of the Market. Failure to do so shall be cause to revoke this agreement. Market Officials may immediately revoke this agreement and direct the vendor to vacate the premises immediately. Upon failure to vacate, the Market Officials are authorized to remove all property of the vendor from the premises at the vendor’s expense. In the event of such removal, vendor, by its signature below hereby expressly waives and releases any and all claims for liability and/or damages of any nature whatsoever against the Sustainable Nantucket Farmers & Artisans Market, Nantucket Sustainable Development Corporation (d/b/a Sustainable Nantucket) and its Board of Directors, employees, representatives, agents, and volunteers.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**REQUIRED – Read & Sign - Handbook & Guidelines & Code of Conduct:**

I have read the Market Handbook (available at [www.sustainablenantucket.org](http://www.sustainablenantucket.org)). My signature below indicates that I shall abide by all the policies and procedures of the Sustainable Nantucket Farmers & Artisans Market, including without limitation those regarding set up and break down of the Market, sales, safety procedures, and cancellation policies.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**REQUIRED – Read & Initial – Key Components of Handbook:**

1. I have read and understood the Cancellation Policy. \_\_\_\_\_
2. I confirm that my products are made/grown on Nantucket. \_\_\_\_\_
3. I understand that I am not guaranteed an assigned Market space. \_\_\_\_\_
4. I understand that I am not guaranteed all my requested Market days. \_\_\_\_\_

**OPTIONAL - The following is an optional membership information & photo release:**

I hereby grant the Sustainable Nantucket Farmers & Artisans Market permission to publish my name and business name, address, phone number and/or photos in a Market publication to be shared with other market members and promotions.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**Verification of Insurance: Please Check One:**

- I confirm and have provided proof that I hold a 1 million dollars per occurrence ***product and general liability insurance*** and have named SUSTAINABLE NANTUCKET AS AN ADDITIONAL INSURED. **Please note:** all **GROWER** vendors who use a **TRUCK** in their display are REQUIRED to provide proof of *Commercial Auto Insurance*. **I have provided a copy of all current and applicable insurance certificates within this application.**
- I currently do not hold insurance, but if accepted into the Market will provide proof of appropriate required insurance **before May 15.**

Date \_\_\_\_\_ Signature \_\_\_\_\_

The Market reserves the right to inspect all products and retains the right to reject products if they do not meet the standards outlined in the Market Handbook. The Market Committee reserves the right to visit farms, studios, or location where items are grown or made to ensure they are made on Nantucket. Sustainable Nantucket reserves the right to cancel a Market at any time.

